



# APPLICATION FOR SPECIAL ORGANIZATION REGISTRATION PLATE

**For Department Use Only**  
Bureau of Motor Vehicles • P.O. Box 68266 • Harrisburg, PA 17106-8266

**Check One:** Leased Vehicle:  YES  NO

**NOTE:** If the vehicle is a leased vehicle, Form MV-1L, "Application for Lessee Information," must be completed and attached. Form MV-1L is available on our website at www.dmv.pa.gov.

**A VEHICLE DESCRIPTION AND APPLICANT INFORMATION - Complete this section exactly as information appears on current registration card.**

Title Number	Registration Plate Number	Expiration Date	Make of Vehicle	Year
Last Name (Or Full Business Name)		First Name	Middle Name	PA DL/Photo ID# or Bus. ID#
Date of Birth		Street Address - Must list a street address. P.O. Box # alone is not acceptable.		City
State	Zip Code	Telephone Number Home ( ) _____ Work ( ) _____		

**NOTE:** In conjunction with replacement of your registration plate, you will receive one registration card. If additional registration cards are desired, the fee is \$2 for each card. **Number of Duplicate Registration Cards Requested @ \$2 each** \_\_\_\_\_.

**B TO BE COMPLETED BY ORGANIZATION OFFICIAL**

**NAME OF ORGANIZATION**

Name of Organization, Chapter, Post, Lodge, Employer, etc. \_\_\_\_\_ Telephone Number \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**C TO BE COMPLETED BY ORGANIZATION OFFICIAL (See special instructions below.)**

I certify that the individual named in Section A is a member in good standing of the organization listed in Section B.

\_\_\_\_\_ Name of Organization Official \_\_\_\_\_ Title \_\_\_\_\_ Signature \_\_\_\_\_

**D APPLICANT SIGNATURE**

I certify that all information given on this application is TRUE AND CORRECT and that when I cease to be a member of the above named organization, I will immediately return the registration plate to PennDOT.

\_\_\_\_\_ Applicant's Signature in Ink \_\_\_\_\_ Date \_\_\_\_\_

**GENERAL INFORMATION REGARDING A SPECIAL ORGANIZATION PLATE**

- PennDOT charges an issuance fee of \$26. Participating organizations may charge an additional fee above the \$26 PennDOT fee. The organization fee is \$\_\_\_\_\_. Therefore, the total fee due with this application is \$\_\_\_\_\_. Fees must be made payable to the organization name of \_\_\_\_\_.
- Payment is to be made by check or money order payable to Commonwealth of Pennsylvania. **DO NOT SEND CASH. NO REFUND** of the fee will be issued when an applicant cancels a request after an order is placed.
- No special organization registration plate will be duplicated. If your plate is lost, stolen or defaced you will need to reapply for a special organization registration plate by completing this application and submitting with the appropriate fees. Should you need an immediate replacement registration plate, please complete and submit Form MV-44, "Application for Duplicate Registration Card, Replacement of Registration Plate or Weight Class Sticker," with a fee of \$11. A standard issued registration plate will be issued until the replacement special organization registration plate can be provided. (**NOTE:** Form MV-44 is available on our website at www.dmv.pa.gov.)
- Requests for special organization registration plates are restricted to passenger vehicles, trucks with a registered gross weight of not more than **14,000 lbs.**, motor homes, and trailers. **Motorcycles do not qualify for special organization registration plates.**
- This application, completed in full, along with a check or money order should be mailed to: Bureau of Motor Vehicles, Special Organization Plate Program, P.O. Box 68266, Harrisburg, PA 17106-8266.
- When the applicant ceases to be a member in the organization or ceases to be a notary public as listed in Section B, the registration plate must be returned to PennDOT. Complete Form MV-44 and submit a fee of \$11 for the issuance of a regular series registration plate.
- This special organization registration plate is issued in number sequence only and may not be personalized.
- All telephone numbers will be held in confidence and used only in the event of a problem with your application.
- To avoid possible problems with citations with your old registration plate, return it to: Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your special organization registration plate.

**SPECIAL INSTRUCTIONS - SECTION C**

- If the applicant is a notary applying for a notary public registration plate, the applicant's notary seal must be affixed in this section instead of an official's signature.-